



ANNOUNCES ADMISSION TO LKG CLASS FOR THE ACADEMIC YEAR 2017-18

	Date	Time
Commencement of Online Registration	Monday, 18 th September 2017	00:00:00 hrs
Last date for closure of Online Registration on the website	Wednesday, 20 th September 2017	23:59:59 hrs
Filling in the Online Registration Form for BPL category in school office	Wednesday, 20 th September 2017	1130 hrs – 1400 hrs (11:30 AM – 02:00 PM)
Submission of duly signed completed Registration Form with supporting documents in the school office (Any day)	Saturday, 23 rd , September 2017	1000 hrs – 1600 hrs (10:00 AM – 04:00 PM)
	Sunday, 24 th , September 2017	1000 hrs – 1600 hrs (10:00 AM – 04:00 PM)
Interaction	Subject to confirmation, the date of interaction is expected to be in the second week of October 2017. The date and time will be intimated through the school website, SMS and Parent Portal Login Accounts provided after successful registration. Kindly check the status of your application from time to time. Please note: School shall not be held responsible for undelivered/rejected SMS.	

SUPPORTING DOCUMENTS

Copy of the following documents duly self-attested are required to be submitted **with the duly signed completed registration form in the school office post filling the online registration form.**

- Printout of **Acknowledgement Receipt**.
- Date of Birth Certificate** (Issued by Municipal Corporation or any authorized competent authority).
- “Undertaking” to be notarized on Rs 10/- stamp paper from parent(s)/guardian** (download link of the format of the undertaking is available on school website).
- Duly filled and signed **Check List**. (download link is available on school website).
- Discharge Certificate** of the mother issued by the hospital where the child was born.
- Identification Proof** – Passport/Aadhaar Card/Voter ID/Driving License of the father and mother.
- Residential Proof** – The ward’s parent/guardian if appointed by court should produce electricity bill of the house where the ward is residing. Only such electricity bill will be considered relevant which has been issued at least 3 years before the year of admission and is in the name of father or paternal grandfather of the ward.

- Immunization Card of the child.
- Highest qualification certificate** of parents.
- BPL wards** claiming consideration under BPL category will annex attested photocopy of authentic evidence in support thereof along with the registration form.
- If parent (either or both) is alumni of the same school, kindly submit school issued documents, evidencing that the parent of the ward has been a student of this school.
- In case of a ward’s sister is already a student of the school, proof thereof to be produced. (Copy of Fee Booklet/Fee Receipt/Report Card)
- Medical document if the child is differently abled.
- Wards claiming consideration under single parent will produce proof that either the father or the mother of the ward is no longer alive and the second marriage has not taken place and or the parent of the ward has irrevocably separated.
- Transfer Case** - Wards claiming consideration under transfer case category would mean wards who are admitted to school outside the state of J&K and their parents intend to shift their place of residence to Srinagar.

Please note:

- All applicants must register through our Online Registration Portal and submit the printed form and documents on the above mentioned date and time only.
- Prospectus can be downloaded from the school website.
- Eligibility: Girl children born between **01-November-2013** to **31-October-2014** only are eligible for admission to LKG in the academic year **2017-18**.
- For BPL Category: Date of Birth Certificate issued by Municipal Corporation or any authorized competent authority and valid BPL category certificate/authentic evidence is required to be produced at the time of registration in school office.
- Kindly read the instructions carefully before filling in the online registration form.
- Registration Forms with incomplete documents shall stand rejected.
- All communication with regard to admission will be done through the school website (www.pchssrinagar.com) only.**